



## **Realty Manager, LLC**

*c/o Kona Kai Apartments*

9604 S. Main St.

Manassas, VA 20110

Tel: 703 322 9761

Fax: 703 322 0688

Para Espanol: 703 887 8211

Emergency: 703 868 0234 [RM@realtymgr.com](mailto:RM@realtymgr.com)

### **RENTAL APPLICATION**

**This Rental Application is an offer to rent. The Deed of Lease is a legally binding contract.** It is unlawful to discriminate on the basis of race, color, religion, national origin, sex, elderliness, familial status, or handicap. The Application will be processed in accordance with all Fair Housing and occupancy laws.

#### **APPLICANT/S AGREE AND UNDERSTAND THAT:**

1. A copy of the proposed Lease may be reviewed through this office. If the Applicant does not approve the Lease after reviewing it, the Deposit will be refunded.
2. Applicant will have to show 2 forms of identification prior to signing Lease.
3. The Application, and each occupant and each pet are subject to acceptance and approval by the Landlord.
4. Applicant shall execute the Lease within 3 business days after approval by the Landlord.
5. Landlord/Agents may withdraw approval and resume marketing Premises at any time until Lease is signed.
6. Applicant has no leasehold interest until the Lease is signed.
7. The Tenant must insure all personal property, furniture and possessions and obtain liability insurance.
8. Applicant will abide by all the Rules & Regulations of the community association and jurisdictional laws.
9. There may be additional move-in fees and utility deposits payable before occupancy.
10. **\*\*Military attach copy of orders and LES. \*\*Hourly/weekly employees attach last 2 years W-2. \*\*Self-employed attach copy of last 2 years of US Tax Form 1040 & Schedule C. \*\***

# REALTY MANAGER, LLC

Kona Kai Apartments, 9604 S. Main St., Manassas, VA 20110 Para Espanol: 703 887 8211  
After Hour: 703 868 0234 Main Office: 703 322 9761 [RM@RealtyMgr.com](mailto:RM@RealtyMgr.com) Fax: 703 322 0688

## APPLICATION FORM

### APPLICANT

Name Telephone Date of Birth

Drivers License Social Security Number

#### Current Address

Street / Apartment

City State Zip

Occupancy From /To Rent /Mortgage

Reason For Moving

Landlord / Mortgage Co. Name Phone

#### Current Employment

Name of Company / Branch of Service Phone

Location Phone

Position / Rank Salary

Supervisor Name Phone

#### Previous Employment

Name of Company / Branch of Service Phone

Location Phone

Position / Rank Salary

Supervisor Name Phone

#### Other Income

Amount Source

How would you rate your credit?

### CO-APPLICANT

Name Telephone Date of Birth

Drivers License Social Security Number

#### Current Address

Street / Apartment

City State Zip

Occupancy From /To Rent /Mortgage

Reason For Moving

Landlord / Mortgage Co. Name Phone

#### Current Employment

Name of Company / Branch of Service Phone

Location Phone

Position / Rank Salary

Supervisor Name Phone

#### Previous Employment

Name of Company / Branch of Service Phone

Location Phone

Position / Rank Salary

Supervisor Name Phone

#### Other Income

Amount Source

